



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

October 14, 2021

Office Order No.:189-2021

For the greater interest of the Company, Mr. K. M. Solaiman (0638), Deputy Vice President, Training Dept., Head Office, Dhaka may be transferred to Internal Audit Dept., Cox's Bazar Service Centre.

Mr. K. M. Solaiman shall handover his overall charges along with Papers/Documents and his Computer (if any) to Mirza Wali Ullah (0106), Senior Vice President, Secretary Shariah Council and Incharge, Training Dept., Head Office, Dhaka.

Mr. K. M. Solaiman is advised to report his joining to the EVP (PRT) & Incharge, Cox's Bazar Zone-02 along with Stationary Items allotted to him and release letter from his existing offices by 21-10-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. K. M. Solaiman vide Office Order No.:60-2021, dated 28-03-2021 at Establishment Dept., Company's furniture and fixed asset inventory related works is hereby cancelled.

Mr. K. M. Solaiman shall handover his Establishment related Papers/Documents(if any) to Mr. Md. Aershadul Quayyum Chowdhury (0499), Deputy Vice President & Incharge, Establishment Dept., Head Office, Dhaka.

Kazi Abul Manjur

AMD & Company Secretary,
Head of HR & ADMIN

- Mr. K. M. Solaiman (0638), Deputy Vice President.

C.C. to : for kind information :

1. The Chief Executive officer.
 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 3. The SVP & Incharge, Shariah & Training Dept.
 4. The SVP & Incharge, Internal Audit Dept.
 5. The DVP & Incharge, Establishment Dept.
 6. Master file
 7. Office Order file
 8. Personal file.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
 2. The EVP (PRT) & Incharge, Cox's Bazar Zone-02.

আর্থিক নিরাপত্তার সেতুবন্ধন