# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

### Prime Islami Life Insurance Limited

ISO 9001 ; 2015 CERTIFIED

September 16, 2021



#### Office Order No.:162-2021

For the greater interest of the Company, the Office Order No.157-2021 dated September 09, 2021 is hereby partially revised and the following transfer made as under:

<b>SI.</b>	Name, Desig. & Present Dept./ Office		Transferred Dept./Office (According to previous Order)	Transferred to
	Mr. Md. Serajul Islam Mojumder (0234), Assistant Manager	Underwriting Dept., Bancharampur FPR Centre, B. Baria Zone-01	Policy Servicing Dept., Noakhali Full Fledged SC, Noakhali Zone-01	Underwriting Dept., Chatkhil FPR Centre, Noakhali Zone-01
02	Mr. Md. Rahim Ullah Khan (1970), Office Assistant	Underwriting Dept., Feni Full Fledged Service Centre	:=	Policy Servicing Dept., Noakhali Full Fledged SC, Noakhali Zone-01

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 21.09.2021 with a copy to the HR & Administration\_Dept., Head Office, Dhaka.

Kazi Abul Manjur

AMD & Company Secretary,

Head of HR & Admin

Copy forwarded to: Above 02 (Two) employees.

## প্রাইম ইসলামী লাইফ ইন্যুরেস লিমিটেড برائع اسلامی لائف انشورنس لمیتید

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#### C.C. to : for kind information :

- The Chief Executive Officer.
- 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The EVP & Incharge, Underwriting & Reinsurance Dept.
- 4. The SVP & Incharge, Policy Servicing & Claims Dept.
- 5. Office Order File.
- 6. Master file.
- Personal file.

- The EVP (PRT) & Incharge, B.Baria Zone -01.
- The EVP (PRT) & Incharge, Noakhali Zone -01.
- The EVP (PRT) & Incharge, Feni Zone-02.
- 4. The Incharge, Respective Offices.