



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 26, 2021

Office Order No.:150-2021



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	S.M. Shoaib Ahmed (2895), Senior Officer	U/W Dept., Head Office, Dhaka	U/W Dept., City Service Centre, Dhaka
02	Mr. Md. Rasel Hossain Munsii (1839), Junior Officer	Cash Section, Cherag Ali FPR Centre, Gazipur Zone	Policy Servicing Dept., Gazipur Full Fledged SC, Gazipur Zone
03	Mr. Md. Shahidul Islam (2700), Junior Officer	U/W Dept., City Service Centre, Dhaka	U/W Dept., Cherag Ali FPR Centre, Gazipur Zone
04	Mosa. Rozina Akhter (2648), Junior Officer	Policy Servicing Dept., Gazipur Full Fledged SC, Gazipur Zone	Claims Dept., Barishal Service Centre Barishal Corp. Zone.

Mr. Md. Rasel Hossain Munsii shall handover the overall charges to A.T.M waheduzzaman Khan (1034), DVP, Accounts Dept., Gazipur Full Fledged Service Centre.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 01-09-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The Cash allowance @ Tk.750/- of Mr. Md. Rasel Hossain Munsii is hereby withdrawn.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 04 (Four) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President (HR & ADMIN)

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C.C. to: for kind information:

1. The Chief Executive Officer.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & Administration Dept.
5. The EVP & Incharge, U/W Dept.
6. The SVP & Incharge, Finance & Accounts Dept.
7. The SVP & Incharge, Policy Servicing Dept.
8. The DVP & Incharge, City Service Centre, Dhaka.
9. Master file
10. Office Order file
11. Personal file.
1. The EVP (PRT) & Incharge, Barishal Corp. Zone.
2. The JEV (PRT) & Incharge, Gazipur Zone.
3. The & Incharge, Cherag Ali FPR Centre..
4. The Incharge, respective office.

আর্থিক নিরাপত্তার সেতুবন্ধন