



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 25, 2021

Office Order No.:148-2021

For the greater interest of the Company, the Office Order No:143-2021, dated August 22, 2021 is here by partially revised and the following Executive Officer is transferred as under:

SI	Name & Desig.Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to	
01	Syed Saiful Islam (0142), Senior Executive Officer	Claims Dept., Barishal Service Centre Barishal Corp. Zone	Policy Servicing Dept., Gazipur Full Fledged SC Gazipur Zone	Claims Dept., Khulna Full Fledged SC
02	Ms. Rexona Khanam (1365), Executive Officer	Claims Dept., Khulna Full Fledged SC	_____	Claims Dept., Barishal Service Centre Barishal Corp. Zone.
03	Mosa. Rozina Akhter (2648), JO	Policy Servicing Dept., Gazipur Full Fledged SC, Gazipur Zone	Claims Dept., Barishal Service Centre Barishal Corp. Zone.	She will stay at his existing Office.

Syed Saiful Islam and Ms. Rexona Khanam are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 31-08-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Senior Vice President (HR & ADMIN)

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C.C. to: for kind information:

1. The Chief Executive Officer.
 2. The DMD & CS.
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The AMD & Incharge, HR & Administration Dept.
 5. The SVP & Incharge, Policy Servicing & Claims Dept.
 6. Master file
 7. Office Order file
 8. Personal file.
1. The EVP (PRT) & Incharge, Barishal Corp. Zone.
 2. The EVP (PRT) & Incharge, Khulna Corp. Zone.
 3. The JEV (PRT) & Incharge, Gazipur Zone.
The Incharge, respective office

আর্থিক নিরাপত্তার সেতুবন্ধন