



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 11, 2021

Office Order No.:132-2021



For the greater interest of the Company, the Office Order No.: 127-2021, dated August 03, 2021 is hereby revised and the following employees are hereby transferred as under:

SI	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to
01	Mr. Md. Abdus Sobhan (1144), Officer	Cash Section, Thakurgaon Org. Office, Rangpur Corp. Zone	Cash Section, Kendua Org. Office, Netrokona Zone
02	Mr. Md. Faridur Rahman (2595), Junior Officer	Cash Section, Birgonj Org. Office, Rangpur Corp. Zone	Cash Section, Thakurgaon Org. Office, Rangpur Corp. Zone
03	Mr. Md. Masud Hossen Rana (2841), JO	Cash Section, Durgapur Org. Office, Netrokona Zone	Cash Section, Bhaluka Org. Office, Mymensingh Zone
04	Mr. Md. Faridul Alam (1409), Junior Officer	Cash Section, Mymensingh Org. Office, Mymensingh Zone	Cash Section, Bhaluka Org. Office, Mymensingh Zone
05	Mr. Md. Rabiul Hasan (2523), Junior Officer	Cash Section, Bhaluka Org. Office, Mymensingh Zone	Cash Section, Durgapur Org. Office, Netrokona Zone

Mr. Md. Abdus Sobhan and Mr. Md. Faridur Rahman shall handover the overall charges to Mr. Md. Sukur Ali (0644), Senior Executive Officer, Rangpur Corp. Zone.

Mr. Md. Faridul Alam and Mr. Md. Rabiul Hasan shall handover the overall charges to Mr. Md. Feruz Alam (0535), Senior Executive Officer, City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices by 16-08-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Md. Shahinur Rahman (2819), junior Officer, Cash Section, Mymensingh FPR Centre, Mymensingh Zone is hereby advised to sit and work at Cash Section, Mymensingh Org. Office, Mymensingh Zone for 01 (One) day in a week in addition to her existing duties until further order.

The working days at above Offices, will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Shahinur Rahman.

The additional responsibility of Mr. Md. Zamsher Ali (0510), Senior Officer, Cash Section, Nandail org. Office, Netrokona Zone vide Office Order No.:317-2019, dated 31-10-2019 at Cash Section, Kendua Org. Office Org. Office, Netrokona Zone is hereby cancelled.

Mafmudur Rahman Talukder

Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 07 (Seven) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩

ই-মেইল : nilil@primeislamilife.com nililhd@gmail.com web: www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 11, 2021

Office Order No.:132-2021



For the greater interest of the Company, the Office Order No.: 127-2021, dated August 03, 2021 is hereby revised and the following employees are hereby transferred as under:

SI	Name & Desig.Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to
01	Mr. Md. Abdus Sobhan (1144), Officer	Cash Section, Thakurgaon Org. Office, Rangpur Corp. Zone	Cash Section, Kendua Org. Office, Netrokona Zone
02	Mr. Md. Faridur Rahman (2595), Junior Officer	Cash Section, Birgonj Org. Office, Rangpur Corp. Zone	Cash Section, Thakurgaon Org. Office, Rangpur Corp. Zone
03	Mr. Md. Masud Hossen Rana (2841), JO	Cash Section, Durgapur Org. Office, Netrokona Zone	He will stay at his existing Office.
04	Mr. Md. Faridul Alam (1409), Junior Officer	Cash Section, Mymensingh Org. Office, Mymensingh Zone	Cash Section, Bhaluka Org. Office, Mymensingh Zone
05	Mr. Md. Rabiul Hasan (2523), Junior Officer	Cash Section, Bhaluka Org. Office, Mymensingh Zone	Cash Section, Birgonj Org. Office, Rangpur Corp. Zone

Mr. Md. Abdus Sobhan and Mr. Md. Faridur Rahman shall handover the overall charges to Mr. Md. Sukur Ali (0644), Senior Executive Officer, Rangpur Corp. Zone.

Mr. Md. Faridul Alam and Mr. Md. Rabiul Hasan shall handover the overall charges to Mr. Md. Feruz Alam (0535), Senior Executive Officer, City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices by 16-08-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Md. Shahinur Rahman (2819), junior Officer, Cash Section, Mymensingh FPR Centre, Mymensingh Zone is hereby advised to sit and work at Cash Section, Mymensingh Org. Office, Mymensingh Zone for 01 (One) day in a week in addition to her existing duties until further order.

The working days at above Offices, will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Shahinur Rahman.

The additional responsibility of Mr. Md. Zamsher Ali (0510), Senior Officer, Cash Section, Nandail org. Office, Netrokona Zone vide Office Order No.:317-2019, dated 31-10-2019 at Cash Section, Kendua Org. Office, Netrokona Zone is hereby cancelled.

Mahmudur Rahman Talukder

Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 07 (Seven) employees.

C.C. to: for kind information:

1. The Chief Executive Officer.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & Administration Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. The DVP & Incharge, City Service Centre, Dhaka
7. Mr. Md. Feruz Alam (0535), SEO, City Service Centre, Dhaka.
8. Mr. Md. Sukur Ali (0644), SEO, Rangpur Corp. Zone.
9. Office Order file
10. Personal file.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৪১০৭০১৮১ ই-মেইল : nilil@primeislamilife.com nililhd@gmail.com web: www.primeislamilife.com