



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

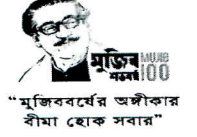
برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 03, 2021

Office Order No.:127-2021



For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Rabiul Hasan (2523), Junior Officer	Cash Section, Bhaluka Org. Office, Mymensingh Zone	Cash Sectiob, Durgapur Org. Office, Netrokona Zone
02	Mr. Md. Masud Hossen Rana (2841), Junior Officer	Cash Sectiob, Durgapur Org. Office, Netrokona Zone	Cash Section, Bhaluka Org. Office, Mymensingh Zone

Mr. Md. Rabiul Hasan shall handover the overall charges to Mr. Md. Feruz Alam (0535), Senior Executive Officer, City Service Centre, Dhaka.

Mr. Md. Masud Hossen Rana shall handover the overall charges to Mohammad Amdadul Hoque (0837), EO, Netrokona Full Fledged SC.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 08-08-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Delwar Hossain (2885), Junior Officer, Underwriting Dept., Eidgaon FPR Centre is hereby assigned to work at Accounts Dept., at same premises in addition to his existing duties.

Additional responsibilities of Mr. Delwar Hossain shall come into force with immediate effect and remain valid until a cashier join there.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

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C.C. to: for kind information:

1. The Chief Executive Officer.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & Administration Dept.
5. The EVP & Incharge, U/W Dept.,
6. The SVP & Incharge, Finance & Accounts Dept.
7. The DVP & Incharge, City Service Centre, Dhaka
8. Mr. Md. Feruz Alam (0535), Senior Executive Officer, City Service Centre, Dhaka.
9. Mohammad Amdadul Hoque (0837), EO, Netrokona Full Fledged SC.
10. Master file
11. Office Order file
12. Personal file.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
2. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
3. The SEVP (PRT) & Incharge, Dhaka Zone-04
4. The EVP (PRT) & Incharge, Mymensingh Zone
5. The EVP (PRT) & Incharge, Netrokona Zone.
6. The EVP (PRT) & Incharge, Cox's Bazar Zone-02
7. The Incharge, respective office

আর্থিক নিরাপত্তার সেতুবন্ধন