



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

July 28, 2021

## Office Order No.:124-2021

For the greater interest of the Company, Mr. Shahabuddin Al-Mamun (0109), Senior Executive Officer, Internal Audit Dept., Hathazari Full Fledged Service Centre, Chattogram Zone-12 is hereby transferred to Accounts Dept., Hathazari Full Fledged Service Centre, Chattogram Zone-12.

Mr. Shahabuddin Al-Mamun is advised to report his joining to the Incharge, Hathazari Full Fledged Service Centre, Chattogram Zone-12 immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Santu Sen (2848), Junior Officer, IT Dept., Hathazari Full Fledged SC, Chattogram Zone-12 is hereby assigned to work at Internal Audit Dept., at same premises in addition to his existing duties.

Additional responsibilities of Mr. Santu Sen shall come into force with immediate effect and remain valid until further order.

**Mahmudur Rahman Talukder**  
Senior Vice President (HR & ADMIN)

- Mr. Shahabuddin Al-Mamun (0109), SEO.
- Mr. Mohammad Rahim Uddin (2871), JO.

আর্থিক নিরাপত্তার সেতুবন্ধন



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**C.C. to: for kind information.**

1. The Chief Executive Officer.
  2. The DMD & CS.
  3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
  4. The AMD & Incharge, HR & Administration Dept.
  5. The SVP & Incharge, Finance & Accounts Dept.
  6. Master file
  7. Office Order file
  8. Personal file
1. The DMD (Dev.), Chattogram
  2. The EVP (PRT) & Incharge, Chattogram Zone-12.

আর্থিক নিরাপত্তার সেতুবন্ধন