



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیٹڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

June 23, 2021

Office Order No.:104-2021



For the greater interest of the Company the following employees are hereby transferred as under:


Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Abu Sayed (1107), Senior Officer	Cash Section, Arihazar Org. Office, Dhaka Zone-16	Cash Section, Chashara Org. Office, Dhaka Zone-16
02	Mr. Sultan Mahmud (1382), Junior Officer	Cash Section, Munshigonj Org. Office, Dhaka Corp. Zone-04	Cash Section, Nawabgonj Org. Office, Dhaka Corp. Zone-04
03	Mr. Md. Imran Hossen (1868), Assistant Officer	Cash Section, Nawabgonj Org. Office, Dhaka Corp. Zone-04	Cash Section, Munshigonj Org. Office, Dhaka Corp. Zone-04
04	Mr. Saidul Islam (2630), Assistant Officer	Cash Section, Chashara Org. Office, Dhaka Zone-16	Cash Section, Arihazar Org. Office, Dhaka Zone-16

Mr. Md. Abu Sayed and Mr. Saidul Islam shall handover the overall charges to Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.

Mr. Sultan Mahmud and Mr. Md. Imran Hossen shall handover the overall charges to Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 28-06-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Imran Hossen (1868), Assistant Officer, vide Office Order No.:147-2019, dated 11-06-2019 is hereby cancelled.


Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 04 (Four) employees.



আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

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C.C. to: for kind information:

1. The Chief Executive Officer.
 2. The DMD & CS.
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The AMD & Incharge, HR & Administration Dept.
 5. The SVP & Incharge, Finance & Accounts Dept.
 6. Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.
 7. Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.
 8. Master file
 9. Office Order file
 10. Personal file.
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
 2. The EVP (PRT) & Incharge, Dhaka Zone-02
 3. The J EVP (PRT) & Incharge, Dhaka Zone-16
 4. The Incharge, respective office

আর্থিক নিরাপত্তার সেতুবন্ধন