ISO 9001 : 2015 CERTIFIED

June 10, 2021

Office Order No.:100-2021

For the greater interest of the Company, Mr. Md. Asgar Ali (0845), SEO, Information Technology Dept., Gazipur Full Fledged SC is hereby assigned to work at Development Administration Dept., at same premises in addition to his existing duties.

Mr. Masud Rana (1716), Officer, Underwriting Dept., Cox's Bazar Service Centre is hereby assigned to work at Development Administration Dept., at same premises in addition to his existing duties.

Additional responsibilities of Mr. Md. Asgar Ali and Mr. Masud Rana shall come into force with immediate effect and remain valid until further order.

The additional responsibility of Mr. Md. Jahidul Islam (0883), Junior Officer, Cash Section, Gazipr Full Fledged Service Centre, vide Office Order No.:220-2020 dated November 08, 2020 at Dev. Admin Dept., Gazipur Full Fledged SC is hereby cancelled.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Department

Mr. Md. Asgar Ali (0845), SEO.

Mr. Masud Rana (1716), Officer

Mr. Md. Jahidul Islam (0883), Junior Officer.

Prime Islami Life Insurance Limited

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Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Department

- Mr. Md. Asgar Ali (0845), SEO.
- Mr. Masud Rana (1716), Officer
- Mr. Md. Jahidul Islam (0883), Junior Officer.

C.C. to: for kind information:

- 1. The Chief Executive Officer
- 2. The Deputy Managing Director & Company Secretary. 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Incharge, HR & Administration Dept.
- 5. The EVP & Incharge, U/W & Reinsurance Dept.
- 6. The EVP & Incharge, IT Dept.
- 7. Master file
- 8. Office Order file
- 9. Personal file

- The AMD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- 2. The EVP (PRT) & Incharge, Cox's Bazar Zone-01.
- 3. The JEVP (PRT) & Incharge, Gazipur Zone.