

প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

May 27, 2021

Office Order No.:91-2021

For the greater interest of the Company the following employees are hereby transferred as under:

SI.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Abdus Sobhan (1144), Junior Officer	Cash Section,	Cash Section,
		Bonarpara Org. Office,	Thakurgaon Org. Office,
		Bogura Zone	Rangpur Corp. Zone
02	Mr. Md. Faridur Rahman (2595), Assistant Officer	Cash Section,	Cash Section,
		Thakurgaon Org. Office,	Birgonj Org. Office (Dinajpur),
		Rangpur Corp. Zone	Rangpur Corp. Zone
03	Mr. Md. Shahidul Islam (1888), Office Assistant	Cash Section,	Cash Section,
		Birgonj Org. Office (Dinajpur),	Bonarpara Org. Office,
		Rangpur Corp. Zone	Bogura Zone

Mr. Md. Abdus Sobhan shall handover the overall charges to Mr. Md. Nobibor Rahman (0726), Officer, Bogura Service Centre.

Mr. Md. Faridur Rahman and Mr. Md. Shahidul Islam shall handover the overall charges to Mr. Md. Sukur Ali (0644), Executive Officer, Rangpur Corp. Zone.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 01-06-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Dept.

Copy forwarded to: Above 03 (Three) employees.



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Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Dept.

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C.C. to: for kind information:

- 1. The Chief Executive Officer.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Incharge, HR & Administration Dept.
- 5. The SVP & Incharge, Finance & Accounts Dept.
- Mr. Md. Sukur Ali (0644), Executive Officer, Rangpur Corp. Zone.
- 7. Mr. Md. Nobibor Rahman (0726), Officer, Bogura Service Centre.
- 8. Master file
- 9. Office Order file
- 10. Personal file.

- 1. The SEVP (PRT) & Incharge, Rangpr Corp. Zone.
- 2. The Incharge, Bogura Zone.
- 3. The Incharge, respective office