



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائٹم اسلامى لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

May 11, 2021

**Office Order No.:79-2021**



“মুজিববর্ষের অঙ্গীকার  
বীমা হোক সবার”

Mr. Sahedul Miraz (2556), Assistant Officer, Cash Section, Khulshi Org. Office, Chattogram Zone-05 is hereby advised to sit and work at Cash Section, Bandartila Org. Office, Chattogram Zone-04 for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Offices, will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Sahedul Miraz.

The additional responsibilities shall come into force with immediate effect and shall remain valid until Sahana Akter resumes her duties after enjoying leave.

**Mahmudur Rahman Talukder**

Senior Vice President

HR & ADMIN Department

Mr. Sahedul Miraz (2556), Assistant Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President

HR & ADMIN Department

Mr. Sahedul Miraz (2556), Assistant Officer.

C.C. to : for kind information :

1. The Chief Executive officer
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & ADMIN Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. Master file
7. Office Order file
8. Personal file.
9. Personal file.
1. The DMD (Dev.) Chattogram.
2. The Incharge, Chattogram Zone-04.
3. The Incharge, respective offices.

আর্থিক নিরাপত্তার সেতুবন্ধন