



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 04, 2021

Office Order No.:77-2021

For the greater interest of the Company, the following Senior Officer is hereby transferred and newly joined Officer Assistant is given posting as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred/Posted to	Remarks
01	Mr. Md. Rafiqul Islam (0460), Senior Officer	Cash Section, Gazipur Full Fledged Service Centre	Cash Section, Salna Bazar Org. Office, Gazipur Zone	Transfer
02	Ms. Afroza Akter (2899), Office Assistant	Newly joined at the Head Office, Dhaka	Cash Section, Gazipur Full Fledged Service Centre	Posting

Mr. Md. Rafiqul Islam shall handover the overall charges to A.T.M. Waheduzzaman Khan (1034), JVP, Accounts Department, Gazipur Full Fledged Service Centre.

Mr. Md. Rafiqul Islam is advised to report his joining to the Incharge, Salna Bazar Org. Office, Gazipur Zone with Stationary Items allotted to him and release letter from his existing office by 06-05-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka

Ms. Afroza Akter is advised to report her joining to the JEVP (PRT) & Incharge, Gazipur Zone by 06-05-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Mr. Md. Rafiqul Islam (0460), Senior Officer
- Ms. Afroza Akter (2899), Office Assistant

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Senior Vice President
HR & ADMIN Department

- Mr. Md. Rafiqul Islam (0460), Senior Officer
- Ms. Afroza Akter (2899), Office Assistant

C.C. to : for kind information :

1. The Chief Executive officer.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & Administration Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. The JVP, Accounts Dept., Gazipur Full Fledged SC.
7. Master file
8. Office Order file
9. Personal file
1. The JEVP (PRT) & Incharge, Gazipur Zone.
2. The Incharge, Salna Bazar Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন