ISO 9001:2015 CERTIFIED

May 02, 2021

## Office Order No.:76-2021

For the greater interest of the Company, Mr. S. M. Shoaib Ahmed, Officer, newly joined at Head Office, Dhaka is hereby given posting to Underwriting Dept., Head Office, Dhaka.

Mr. S. M. Shoaib Ahmed is advised to report his joining to the Executive Vice President & Incharge, Underwriting and Re-Insurance Department by 03-05-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

Mr. S. M. Shoaib Ahmed, Officer.

# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড برائه السلامي لائف انشورنس لميتيد

## Prime Islami Life Insurance Limited

ISO 9001 : 2015

May 02, 2021

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Mahmudur Rahman Talukder

Senior Vice President (HR & ADMIN)

Mr. S. M. Shoaib Ahmed, Officer.

#### C.C. to:

- 1. The Chief Executive officer for kind information.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD& Incharge, HR & ADMIN Dept.
- 5. The EVP & Incharge, U/W & Re-Insurance Dept.
- 6. Master file
- 7. Office Order file
- 8. Personal file.