## Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

April 25, 2021

## Office Order No.:71-2021

For the greater interest of the Company, Mr. Mohammed Sawkatul Islam, Officer, newly joined at Policy Servicing Dept., Chattogram Corp. Zone-03 is hereby given posting to Underwriting Dept., Prem Bazar FPR Centre, Chattogram Zone-06.

Mr. Mohammed Sawkatul Islam is advised to report his joining to the Incharge, Prem Bazar FPR Centre, Chattogram Zone-06 by 28-04-2021 with a copy to the Human Resource & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

• Mr. Mohammed Sawkatul Islam, Officer.

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Mahmudur Rahman Talukder

Senior Vice President (HR & ADMIN)

Mr. Mohammed Sawkatul Islam, Officer.

#### C.C. to:

- 1. The Chief Executive officer for kind information.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Incharge, HR & ADMIN Dept.
- 5. The EVP & Incharge, U/W Dept.
- 6. The JSVP & Incharge, Policy Servicing & Claims Dept.
- 7. Master file
- 8. Office Order file
- 9. Personal file.

- 1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- 2. The EVP (PRT) & Incharge, Chattogram Zone-06.
- 3. The Incharge, Prem Bazar FPR Centre.