



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 23, 2021

Office Order No.:53-2021

For the greater interest of the Company, the following Executive Officer is hereby transferred and newly joined Executive Officer is given posting as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred/Posted to	Remarks
01	Mr. Md. Nur Islam (2806), Executive Officer	Policy Servicing Dept., Dhaka Corp. Zone-04	Accounts Dept. Feni Service Centre	Transfer
02	Begum Nilufar Yasmin (2880), Executive Officer	Newly joined at the Head Office, Dhaka	Policy Servicing Dept., Dhaka Corp. Zone-04	Posting

Mr. Md. Nur Islam is advised to report his joining to the Incharge, Feni Service Centre with Stationary Items allotted to him and release letter from his existing office by 28-03-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka

Begum Nilufar Yasmin is advised to report her joining to the SEVP (PRT) & Incharge, Dhaka Corp. Zone-04 immediately with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Department

- Mr. Md. Nur Islam (2806), Executive Officer
- Begum Nilufar Yasmin (2880), Executive Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder

Senior Vice President
HR & ADMIN Department

- Mr. Md. Nur Islam (2806), Executive Officer
- Begum Nilufar Yasmin (2880), Executive Officer

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & Administration Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. The JSVP & Incharge, Policy Servicing & Claims Dept.
7. Master file
8. Office Order file
9. Personal file
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
2. The Incharge, Feni Corp. Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন