



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

March 21, 2021

## Office Order No.:49-2021

For the greater interest of the Company, the following newly joined JAVP/ Executive Officer/ Officer & Junior Officer are given posting as under:

| Sl. | Name, Desig. & ID No.  | Present Dept./Office                      | Posted to  |
|-----|--|---|--|
| 01  | Mr. Md. Humaun Kabir (2877),<br>Joint Assistant Vice President | Newly joined at the Head<br>Office, Dhaka | I/ A Dept.,<br>B. Baria Full Fledged SC                  |
| 02  | Kazi Tofayel Ahmed (2878),<br>Executive Officer                | Newly joined at the Head<br>Office, Dhaka | Cash Section,<br>Konabari FPR Centre,<br>Gazipur Zone    |
| 03  | Ms. Sayama Jahan (2875),<br>Officer                            | Newly joined at the Head<br>Office, Dhaka | Cash Section,<br>Sanarpar Org. Office,<br>Dhaka Zone-07  |
| 04  | Mr. Md. Al Amin (2876), Junior<br>Office                       | Newly joined at the Head<br>Office, Dhaka | Cash Section,<br>Charag Ali Org. Office,<br>Gazipur Zone |

The above employees are advised to report their joining to the Incharge of respective Offices by 23-03-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The deputation of Mr. Md. Rafiqul Islam (0460), Senior Officer, Cash Section, Gazipur Full Fledged Service Centre vide Office Order No.:35-2021, dated 04-03-2021 at Cash Section, Charag Ali Org. Office, Gazipur Zone is hereby cancelled.

The additional responsibility of Mr. Md. Saiful Islam (2602), Assistant Officer, Adamjee EPZ Org. Office, Dhaka Zone-07 vide Office Order No.:41-2021, dated 11-03-2021 at Cash Section, Sanarpar Org. Office, Dhaka Zone-07 is hereby cancelled.

**Mahmudur Rahman Talukder**

Senior Vice President (HR & Admin)

- Copy forwarded to: Above 06 (Six) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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**Mahmudur Rahman Talukder**

Senior Vice President (HR & Admin)

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#### C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The Assistant Managing Director & Incharge, HR & Administration Dept.
5. The JSVP & Incharge, Internal Audit Dept.
6. Master file
7. Office Order file
8. Personal file
1. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The SEVP (PRT) & Incharge, Dhaka Zone-07.
3. The EVP (PRT) & Incharge, B. Baria Zone.
4. The JEV (PRT) & Incharge, Gazipur Zone.
5. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন