



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

March 15, 2021

Office Order No.:46-2021



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

Mr. Muhammad Manik Mia (0566), Senior Officer, Cash Section, Dhaka Zone-08 (mirpur) is hereby advised to sit and work at Cash Section, Rampura Org. Office, Dhaka Zone-09 for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Offices, will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Muhammad Manik Mia.

The additional responsibility of Mr. Muhammad Manik Mia shall come into force with immediate effect and shall remain valid until further order.

The additional responsibility of Mr. Md. Rasel Hossain Munshi (1839), AO, Accounts Dept., Cosba FPR Centre, B. Baria Zone-02 vide Office Order No.:86-2020, dated 14-06-2020 at Cash Section, Rampura Org. Office, Dhaka Zone-09 is hereby cancelled.

Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Dept.

Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President
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C.C. to : for kind information :

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & ADMIN Dept.
5. The SVP & Incharge, Finance & Acconts Dept.
6. Master file
7. Office Order file
8. Personal file.
9. Personal file.

1. The EVP (PRT) & Incharge, Dhaka Zone-08.
2. The EVP (PRT) & Incharge, Dhaka Zone-09.
The Incharge, Rampura Org. Office

আর্থিক নিরাপত্তার সেতুবন্ধন