



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 09, 2021

Office Order No.:39-2021



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

For the greater interest of the Company, Mr. Riaj Uddin (2676), Assistant Officer, Cash Section, Whaikhyang Org. Office, Cox's Bazar Zone-01 is hereby transferred to Underwriting Department, Prem Bazar FPR Centre, Chattogram Zone-06.

Mr. Riaj Uddin shall handover the overall charges to Mr. Pranab Kumar Dhar (2778), AVP, Accounts Dept., Cox's Bazar Service Centre.

Mr. Riaj Uddin is advised to report his joining to the Prem Bazar FPR Centre, Chattogram Zone-06 with Stationary Items allotted to him and release letter from his existing office by 11-03-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The Cash allowance @ Tk.750/- of Mr. Riaj Uddin is hereby withdrawn.

Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Dept.

- Mr. Riaj Uddin (2676), Assistant Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Dept.

- Mr. Riaj Uddin (2676), Assistant Officer.

C.C. to:

1. The Chief Executive officer for kind information.
 2. The DMD & CS.
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The AMD & Incharge, HR & ADMIN Dept.
 5. The EVP & Incharge (U/W) with a request to arrange necessary U/W training to Mr. Riaj Uddin.
 6. The SVP & Incharge, Finance & Accounts Dept.
 7. Master file
 8. Office Order file
 9. Personal file.
 10. Personal file.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
 2. The EVP (PRT) & Incharge, Cox's Bazar SC.
 3. The J EVP (PRT) & Incharge, Cox's Bazar Zone-01.
 4. The Incharge, Whaikhyang Org. Office.
 5. The Incharge, Prem Bazar FPR Centre.

আর্থিক নিরাপত্তার সেতুবন্ধন