



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 24, 2021

Office Order No.:27-2021



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

For the greater interest of the Company, Mr. Md. Hosen Ali (1843), Assistant Officer, Cash Section, Debi Chowdhurani Org. Office, Rangpur Corp. Zone is hereby transferred to Cash Section, Hakimpur Org. Office, Bogura Zone.

Mr. Md. Hosen Ali shall handover the overall charges to Mr. Md. Sukur Ali (0644), EO, Accounts Dept., Rangpur Corp. Zone.

Mr. Md. Hosen Ali is advised to report his joining to the Incharge, Hakimpur Org. Office, Bogura Zone with Stationary Items allotted to him and release letter from his existing office by 01-03-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining at Cash Section, Hakimpur Org. Office, Mr. Md. Hosen Ali shall sit and work at Cash Section, Gobindogonj Agency Office, Bogura Zone for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Hosen Ali.

All concerned of Debi Chowdhurani Org. Office, Rangpur Corp. Zone are hereby advised to take all necessary service from Rangpur Corp. Zone until further order.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Mr. Md. Hosen Ali (1843), Assistant Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Mr. Md. Hosen Ali (1843), Assistant Officer

C.C. to:

1. The Chief Executive officer for kind information.
 2. The DMD & CS.
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The Assistant Managing Director & Incharge, HR & ADMIN Dept.
 5. The SVP & Incharge, Finance & Accounts Dept.
 6. Master file
 7. Office Order file
 8. Personal file.
1. The SEVP (PRT) & Incharge, Rangpur Corp. Zone.
 2. The J EVP (PRT) & Incharge, Bogura Zone.
 3. The Incharge, Hakimpur Org. Office
 4. The Incharge, Gobindogonj Agency Office.

আর্থিক নিরাপত্তার সেতুবন্ধন