



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائٹم اسلامي لائف انشورنس لميٽيٽ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

February 01, 2021

## Office Order No.:13-2021

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Rakib Ahmed (0457), Senior Officer	Claims Dept., Head Office, Dhaka	Policy Servicing Dept., Dhaka Zone-13
02	Mr. Mohammed Lutful Quadir (1543), Senior Officer	Establishment Dept., Head Office, Dhaka	Claims Dept., Head Office, Dhaka
03	Mr. Abedur Rahman (0056), Senior Officer	Policy Servicing Dept., Rangpur Corp. Zone	Claims Dept., Head Office, Dhaka
04	Mr. Sakil Mir (2407), Assistant Officer	Claims Dept., Head Office, Dhaka	Policy Servicing Dept., Netrokona Full Fledged Service Centre

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 07-02-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**

Senior Vice President  
HR & ADMIN Department.

Copy forwarded to: Above 04 (Four) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

February 01, 2021

## Office Order No.:13-2021

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Rakib Ahmed (0457), Senior Officer	Claims Dept., Head Office, Dhaka	Policy Servicing Dept., Dhaka Zone-13
02	Mr. Mohammed Lutful Quadir (1543), Senior Officer	Establishment Dept., Head Office, Dhaka	Claims Dept., Head Office, Dhaka
03	Mr. Abedur Rahman (0056), Senior Officer	Policy Servicing Dept., Rangpur Corp. Zone	Claims Dept., Head Office, Dhaka
04	Mr. Sakil Mir (2407), Assistant Officer	Claims Dept., Head Office, Dhaka	Policy Servicing Dept., Netrokona Full Fledged Service Centre

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 07-02-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

**Mahimudur Rahman Talukder**

Senior Vice President  
HR & ADMIN Department.

Copy forwarded to: Above 04 (Four) employees.

**C.C. to:**

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The Assistant Managing Director & Incharge, HR & Administration Dept.
5. The JSVP & Incharge, Policy Servicing & Claims Dept.
6. The JVP & Incharge, Establishment Dept.
7. Master file
8. Office Order file
9. Personal file.
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
2. The SEVP (PRT) & Incharge, Rangpur Corp. Zone.
3. The EVP (PRT) & Incharge, Dhaka Zone-13
4. The EVP (PRT) & Incharge, Netrokona Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন