



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

January 03, 2021

Office Order No.:02-2021

For the greater interest of the Company, the Office Order No.:01-2021, dated January 03, 2021 is hereby partially revised and the following employees are hereby transferred/Posted as under:

SI	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Proposal for transfer	Remarks	
01	Mr. Monir Ahmed (1133), Officer	Cash Section, Kalihati FPR Centre, Tangail Zone	_____	Cash Section, Ghatail FPR Centre, Tangail Zone	Transfer
02	Mr. Md. Khairuzzaman (2302), Assistant Officer	Cash Section, Narshingdi Org. Office, Dhaka Zone-16	_____	Cash Section, Kalihati FPR Centre, Tangail Zone	Transfer
03	Mr. Md. Zohir Uddin (2859), Assistant Officer (Cash)	Newly Joined at the Head Office, Dhaka	Cash Section, Ghatail FPR Centre, Tangail Zone	Cash Section, Narshingdi Org. Office, Dhaka Zone-16	Revised Posting

Mr. Monir Ahmed shall handover the overall charges to Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.

Mr. Md. Khairuzzaman shall handover the overall charges to Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.

Mr. Monir Ahmed and Mr. Md. Khairuzzaman are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing office by 06-01-2021 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Md. Zohir Uddin is advised to report his joining to the SEVP (PRT) & Incharge, Dhaka Corp. Zone-04 immediately for training with a copy to the Administration Dept., Head Office, Dhaka as per previous Office Order No: 01-2021 dated January 03, 2021.

After completion of necessary training he will report his joining to the Incharge, Narshingdi Org. Office, Dhaka Zone-16 with a copy to the administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President
Administration Department.

- Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Senior Vice President
Administration Department.

• Copy forwarded to: Above 03 (Three) employees.

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The SVP & Incharge, Finance & Accounts Dept.
6. Office Order file.
7. Personal file.

1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
2. The EVP (PRT) & Incharge, Dhaka Zone-02.
3. The J EVP (PRT) & Incharge, Dhaka Zone-16
4. The Incharge, Tangail Zone.
5. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন