



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 05, 2024

“করবো বীমা, গড়বো দেশ
স্মার্ট হবে বাংলাদেশ”

Office Order No.:82-2024

Mr. Md. Mizanur Rahman (2290), Junior Officer, Cash Section, Croshmunshi Organization Office, Noakhali Zone-01 is hereby advised to sit and work at Cash Section, Senbagh Org. Office, Noakhali Zone-01 for 02 (Two) day(s) in a week in addition to his existing duties until further order.

The working days of additional duty will be settled by the respective Office incharges.

The additional responsibility of Mr. Md. Mizanur Rahman shall come into force with immediate effect.

TA/DA as per rules of the Company is admissible to Mr. Md. Mizanur Rahman in this regard.

The additional responsibility of Ms. Taslima Akter (2667), Junior Officer, Cash Section, Gazirhat Organization Office(0644), Noakhali Zone vide Office Order No.:24-2024, dated 07-03-2024 at Cash Section, K D Hat FPR Center(0387), Noakhali Zone is hereby cancelled.

for,

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Mizanur Rahman (2290), Junior Officer
- Ms. Taslima Akter (2667), Junior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৮৮০০২-৪১০৭০১৭৯ ই-মেইল: nilil@primeislamilife.com web: www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 05, 2024

“করবো বীমা, গড়বো দেশ
স্মার্ট হবে বাংলাদেশ”

Office Order No.:82-2024

Mr. Md. Mizanur Rahman (2290), Junior Officer, Cash Section, Croshmunshi Organization Office, Noakhali Zone-01 is hereby advised to sit and work at Cash Section, Senbagh Org. Office, Noakhali Zone-01 for 02 (Two) day(s) in a week in addition to his existing duties until further order.

The working days of additional duty will be settled by the respective Office incharges.

The additional responsibility of Mr. Md. Mizanur Rahman shall come into force with immediate effect.

TA/DA as per rules of the Company is admissible to Mr. Md. Mizanur Rahman in this regard.

The additional responsibility of Ms. Taslima Akter (2667), Junior Officer, Cash Section, Gazirhat Organization Office(0644), Noakhali Zone vide Office Order No.:24-2024, dated 07-03-2024 at Cash Section, K D Hat FPR Center(0387), Noakhali Zone is hereby cancelled.

for,
Mahmudur Rahman

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Mizanur Rahman (2290), Junior Officer
- Ms. Taslima Akter (2667), Junior Officer

C.C. to: for kind information:

1. The Chief Executive officer
 2. The Deputy Managing Director (Operation).
 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
 4. The SEVP & Chief Financial Officer.
 5. The Manager & Operation Incharge, Noakhali Zone.
 6. Master file
 7. Office Order file
 8. Personal file
1. The AMD (Dev.) & Incharge, Noakhali Corp. Zone.
 2. The EVP (PRT) & Incharge, Noakhali Zone.
 3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন