



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

April 17, 2024

“করবো বীমা, গড়বো দেশ
স্মার্ট হবে বাংলাদেশ”

Office Order No.:73-2024

Mr. Abdul Gafour (0440), Executive Officer, Claims Dept., Cumilla Full Fledged SC is hereby transferred to Underwriting Dept., Debider FPR Centre, Cumilla Zone-03.

Mr. Abdul Gafour shall handover the overall charges to Md. Wahiduzzaman Hawlader (2187), Manager & Operation Incharge, Cumilla Full Fledged SC, Cumilla Corp. Zone.

Mr. Abdul Gafour is hereby advised to work at IT related works sitting at same premises in addition to his existing duties until further order.

Mr. Abdul Gafour is advised to report his joining to the Incharge, Debider FPR Centre, Cumilla Zone-03 along with Stationary Items allotted to him and release letter with photocopy of attendance register of his last attendance from his existing office by 22-04-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Mr. Abdul Gafour (0440), Executive Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Abdul Gafour (0440), Executive Officer

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Head of IT.
5. The SVP & Incharge, Claims Dept.
6. The SVP & Incharge, U/W & Re Insurance Dept.
7. The Operation Incharge, Cumilla Full Fledged Sc, Cumilla Corp. Zone.
8. Master file.
9. Personal file.
1. The AMD (Dev.) & Incharge, Cumilla Corp. Zone.
2. The Incharge, Cumilla Zone-03.
3. The Incharge, Debider FPR Centre.

আর্থিক নিরাপত্তার সেতুবন্ধন