



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامي لائف انشورنس لميٹيد
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

March 19, 2024

Office Order No.:55-2024

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Amjad Hosen (2936), Junior Officer	Cash Section, Durgapur Org. Office(5043), Netrokona Zone	Cash Section, Kanaighat Org. Office(0533), Sylhet Zone-02
02	Ms. Daijy Akter (2040), Junior Officer	Cash Section, Cumilla Zone-04 (Laksham)	Cash Section, Barhanuddin Org. Office(0105), Bhola Zone-02

Mr. Md. Amjad Hosen shall handover the overall charges to Mr. Mohammad Amdadul Haque (0837), Executive Officer, Accounts Dept., Netrokona Full Fledged SC, Netrokona Zone.

Ms. Daijy Akter shall handover the overall charges to Mr. Md. Alimul Islam (1626), Senior Officer, Accounts Dept., Cumilla Zone-04 (Laksham)

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 24-03-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Mohammad Belal Uddin (1964), Officer, Cash Section, Tojimuddin Org Office(0567), Bhola Zone vide Office Order No.:223-2022, dated 15-11-2022 at Cash Section, Barhanuddin Org. Office, Bhola Zone-02 will be cancelled after joining cashier.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.

C.C. to: for kind information:

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائٹم اسلامي لائيف انشورنس لميٽيٽيڊ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

March 19, 2024

Office Order No.:55-2024

For the greater interest of the Company, the following employees are hereby transferred as under:


SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Amjad Hosen (2936), Junior Officer	Cash Section, Durgapur Org. Office(5043), Netrokona Zone	Cash Section, Kanaighat Org. Office(0533), Sylhet Zone-02
02	Ms. Daijy Akter (2040), Junior Officer	Cash Section, Cumilla Zone-04 (Laksham)	Cash Section, Barhanuddin Org. Office(0105), Bhola Zone-02

Mr. Md. Amjad Hosen shall handover the overall charges to Mr. Mohammad Amdadul Haque (0837), Executive Officer, Accounts Dept., Netrokona Full Fledged SC, Netrokona Zone.

Ms. Daijy Akter shall handover the overall charges to Mr. Md. Alimul Islam (1626), Senior Officer, Accounts Dept., Cumilla Zone-04 (Laksham)

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 24-03-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Mohammad Belal Uddin (1964), Officer, Cash Section, Tojimuddin Org Office(0567), Bhola Zone vide Office Order No.:223-2022, dated 15-11-2022 at Cash Section, Barhanuddin Org. Office, Bhola Zone-02 will be cancelled after joining cashier.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 03 (Three) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Chief Financial Officer.
5. Mr. Mohammad Amdadul Haque (0837), EO, Accounts Dept., Netrokona Full Fledged SC.
6. Mr. Md. Alimul Islam (1626), SO, Accounts Dept., Cumilla Zone-04 (Laksham)
7. Master file.
8. Office Order file.
9. Personal file.
1. The AMD (Dev.) & Incharge, Sylhet Corp. Zone.
2. The AMD (Dev.) & Incharge, Cumilla Corp. Zone.
3. The EVP (PRT) & Incharge, Netrokona Zone.
4. The EVP (PRT) & Incharge, Cumilla Zone-04.
5. The EVP (PRT) & Incharge, Bhola Zone-02.
6. The Incharge, Sylhet Zone-02.
7. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন