



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

March 18, 2024

“করবো বীমা, গড়বো দেশ  
স্মার্ট হবে বাংলাদেশ”

## Office Order No.:53-2024

Mr. Md. Saiful Islam (2554), Junior Officer, Accounts Dept., Sandwip Full Fledged Service Centre, Chattogram Zone-10 is hereby assigned to Audit Maturity claims file and also print Discharge voucher (Nirbahi Rashid) sitting at the same premises in addition to his existing duties.

Mr. Md. Shohel Howlader (2709), Junior Officer, Cash Section, Konabari Full Fledged Service Centre, Tangail Zone is hereby advised to coordinate OR related works and sign on it as authorized officer sitting at same premises in addition to his existing duties until further Order.

The additional responsibility of Mr. Md. Saiful Islam and Mr. Md. Shohel Howlader shall come into force with immediate effect and shall remain valid until further order.

  
**Mahmudur Rahman Talukder**  
Executive Vice President  
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Saiful Islam (2554), Junior Officer
- Mr. Md. Shohel Howlader (2709), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন





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**C.C. to:** for kind information:

1. The Chief Executive officer.
  2. The Deputy Managing Director (Operation).
  3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
  4. The SEVP & Chief Financial Officer.
  5. The SVP & Incharge, I/A Dept.
  6. The SVP & Incharge, Claims Dept.
  7. Master file.
  8. Personal file.
1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-01.
  2. The EVP (PRT) & Incharge, Chattogram Zone-10.
  3. The EVP (PRT) & Incharge, Tangail Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন