ISO 9001:2015 CERTIFIED

March 14, 2024

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে'

# Office Order No.:47-2024

For the greater interest of the Company, Mr. Ismail, Junior Officer, Newly joined at Head Office, Dhaka, is hereby given posting to Cash Section, Finance & Accounts Dept., Head Office, Dhaka.

Mr. Ismail is advised to report his joining to the Senior Executive Vice President and Chief Executive Officer, Head Office, Dhaka immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

**Executive Vice President** HR & ADMIN Department

Copy forwarded to:

Mr. Ismail, Junior Officer.



# প্রাইম ইসলামী লাইফ ইন্যুরেন্স লিমিটেড प्राची कार्या क्षेत्र की कार्या कार्या

ISO 9001:2015

March 14, 2024

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে'

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Mahmudur Rahman Talukder

**Executive Vice President** HR & ADMIN Department

Copy forwarded to:

Mr. Ismail, Junior Officer.

## **C.C. to:** for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
- The SEVP & CFO.
- 5. Master file
- Office Order file
- 7. Personal file