



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامى لائيف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 27, 2024

“করবো বীমা, গড়বো দেশ
স্মার্ট হবে বাংলাদেশ”

Office Order No.:31-2024

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Ahsan Ullah (2166), Junior Officer	Cash Section, Karnel Hat Org Office(0662), Chattogram Zone-09	Cash Section, Pahartali Org. Office(0334), Chattogram Zone-09
02	Ms. Shimul Akther (3054), Junior Officer	Cash Section, Pahartali Org. Office(0334), Chattogram Zone-09	Cash Section, Karnel Hat Org Office(0662), Chattogram Zone-09
03	Mr. Md. Sahidul Islam (T795), Tea Boy	Pahartali Org. Office(0334), Chattogram Zone-09	Karnel Hat Org Office(0662), Chattogram Zone-09
04	Ms. Sabita Biswas (TA98), Tea Boy	Karnel Hat Org Office(0662), Chattogram Zone-09	Pahartali Org. Office(0334), Chattogram Zone-09

Mr. Md. Ahsan Ullah and Ms. Shimul Akther shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), AVP & Operation Incharge, Chattogram Division.

The above employees/Tea boys are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 03-03-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 04 (Four) employees/Tea boys.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
 2. The Deputy Managing Director (Operation).
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The DMD (Dev.),
 5. The SEVP & Chief Financial Officer.
 6. Mr. Md. Abul Kalam Azad (0122), AVP & Operation Incharge, Chattogram Division.
 7. Master file.
 8. Office Order file.
 9. Personal file.
1. The EVP (PRT) & Incharge, Chattogram Zone-09.
 2. The Incharge, Karnel Hat Org Office.
 3. The Incharge, Pahartali Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩

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