



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

February 15, 2024

“করবো বীমা, গড়বো দেশ  
স্মার্ট হবে বাংলাদেশ”

## Office Order No.:26-2024

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to	Remarks
01	Ms. Fatima (1310), Senior Officer	Policy Servicing Dept., Head Office, Dhaka	Call Centre, Dev. Admin Dept., Head Office, Dhaka	Transfer
02	Ms. Nasrin Nahar POPY (1753), Junior Officer	Call Centre, Dev. Admin Dept., Head Office, Dhaka	Help Desk. IT Dept., Head Office, Dhaka	Transfer

The above employees are advised to report their joining to the Incharge of respective Departments along with Stationary Items allotted to them and release letter from their existing offices by 20-02-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**

Executive Vice President  
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Executive Vice President

HR & ADMIN Department

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**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.).
5. The AMD & Head of IT.
6. The VP & Incharge, Policy Servicing Dept.
7. Master file.
8. Office Order file.

আর্থিক নিরাপত্তার সেতুবন্ধন