ISO 9001:2015

February 15, 2024

Office Order No.:25-2024

"করবো বীমা, গড়বো দেশ স্মার্ট হবে বাংলাদেশ"

Mr. Sazzad Hossain (3164), Junior Officer, Cash Section, Lohagora FPR Centre, Chattogram Zone-08 is hereby assigned to Check and sign Policy schedule (Bima Dalil) as a checking officer sitting at the same premises in addition to his existing duties until further order.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Sazzad Hossain (3164), Junior Officer.

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C.C. to: for kind information:

- The Chief Executive officer.
- The Deputy Managing Director (Operation).
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The DMD (Dev.)
- 5. The SEVP & CFO.
- The VP & Incharge. Policy Servicing Dept.
- Master file
- 8. Office Order file
- 9. Personal file

 The EVP (PRT) & Incharge, Chattogram Zone-08.