



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 07, 2024

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:20-2024

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Ms. Shahina Kader (3016), Officer	Cash Section, Jubilee Road FPR Center(0455), Chattogram Zone-11	Cash Section, Andarkilla Org. Office (0411), Chattogram Zone-14
02	Ms. Fatema Begum (2346), Junior Officer	Cash Section, Andarkilla Org. Office (0411), Chattogram Zone-14	Cash Section, Jubilee Road FPR Center(0455), Chattogram Zone-11
03	Mr. Mohammed Abu Hanif (3101), Messenger	Jubilee Road FPR Center(0455), Chattogram Zone-11	Chattogram Divisional Office (5555), Chattogram

Ms. Shahina Kader and Ms. Fatema Begum shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), Assistant Vice President, Accounts Department and Operation Incharge, Chattogram Divisional Office, Service Centre.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 12-02-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 03 (Three) employees/Tea boy.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.),
5. The SEVP & Chief Financial Officer.
6. Mr. Md. Abul Kalam Azad (0122), AVP.
7. Master file.
8. Office Order file.
9. Personal file.
1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-01.
2. The EVP (PRT) & Incharge, Chattogram Zone-11.
3. The Incharge, Chattogram Zone-14
4. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন