



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 05, 2024

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:18-2024

For the greater interest of the Company, Mr. Md. Shafiqul Islam (1456), Manager, Underwriting Dept., Santhia FPR Center(0642), Rajshahi Corp. Zone-03 is hereby transferred to Underwriting Dept., Pabna Full Fledged Service Centre, Rajshahi Corp. Zone-03.

Mr. Md. Shafiqul Islam is advised to report his joining to the Incharge, Pabna Full Fledged Service Centre, Rajshahi Corp. Zone-03 along with Stationary Items allotted to him and release letter with photocopy of attendance register of his last attendance from his existing office by 08-02-2024 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining Mr. Md. Shafiqul Islam at Pabna Full Fledged Service Centre is hereby advised to deal with work of Claims Dept., such as OR issue, Maturity claims processing and SB related works sitting at same premises in addition to his existing duties until further order.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Shafiqul Islam (1456), Manager.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Shafiqul Islam (1456), Manager.

C.C. to: for kind information:

1. The Chief Executive officer.
 2. The Deputy Managing Director (Operation).
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The SVP & Incharge, Claims Dept.
 5. The SVP & Incharge, Underwriting & Re Insurance Dept.
 6. Master file.
 7. Office Order file.
 8. Personal file.
1. The SEVP (PRT) & Incharge, Rajshahi Corp. Zone-03.
 2. The Incharge, Pabna Full fledged SC.

আর্থিক নিরাপত্তার সেতুবন্ধন