# Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

February 01, 2024

## Office Order No.:16-2024

For the greater interest of the Company, Mr. Mahbub Alam (1483), Officer, Dev. Admin Dept., Dhaka Zone-16 is hereby Deputed to Cash Section, Charagh Ali FPR Centre, Gazipur Zone.

The deputation shall come into force with immediate effect and shall remain valid until a cashier join there.

Mr. Mahbub Alam is advised to report his joining to the Incharge, Charagh Ali FPR Centre, Gazipur Zone immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

TA/DA allowance as per rules of the Company is admissible to Mr. Mahbub Alam.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Mr. Mahbub Alam (1483), Officer.

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Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Mr. Mahbub Alam (1483), Officer.

#### C.C. to : for kind information :

- The Chief Executive officer
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The DMD (Dev.)
- The SEVP & CFO
- 6. Master file
- Office Order file
- 8. Personal file

- 1. The EVP (PRT) & Incharge, Gazipur Zone.
- The EVP (PRT) & Incharge, Dhaka Zone-16.
- The Incharge, Charagh Ali FPR Centre.