



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیٹ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

January 28, 2024

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:11-2024

Mr. Md. Forhad Ahmed Monto (0386), Assistant Manager, Policy Servicing Dept., Konabari Full Fledged SC, Tangail Zone-01 is hereby assigned to prepare Maturity claims file sitting at the same premises in addition to his existing duties.

Mr. Md. Ashrafuzzaman (3109), Assistant Manager, Accounts Dept., Konabari Full Fledged SC, Tangail Zone-01 is hereby assigned to Audit Maturity claims file sitting at the same premises in addition to his existing duties.

Mr. Mohammad Emarat Hossain (1566), Assistant Manager, Konabari Full Fledged SC, Tangail Zone-01 is hereby authorized to approve Maturity claims file limit upto Tk. 2,00,000/- (Two Lac) only.

The Senior Vice President & Incharge, Claims Dept., are requested to arrange training to the above 03 (Three) employees regarding Maturity claims settlement process.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to: Above 03 (Three) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.)
5. The SEVP & Chief Financial Officer.
6. The SVP & Incharge, Claims Dept.
7. Master file.
8. Personal file.
1. The EVP (PRT) & Incharge, Tangail Zone-01.

আর্থিক নিরাপত্তার সেতুবন্ধন