Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

December 26, 2023

Office Order No.:255-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

Mr. Arfanul Islam (2829), Junior Officer, Policy Servicing Dept., Cox's Bazar SC is hereby transferred to Transport Section, HR & Administration Dept., Head Office, Dhaka.

Mr. Arfanul Islam is advised to report his joining to the Executive Vice President, HR & Admin Dept., Head Office, Dhaka along with Stationary Items allotted to him and release letter from his existing office by 28-12-2023.

The additional responsibility of Mr. Arfanul Islam vide Office Order No.:221-2022, dated 16-11-2022 at SB related work is hereby cancelled.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Arfanul Islam (2829), Junior Officer.

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Mahmudur Rahman Talukder

Executive Vice President JAR & ADMIN Department

Copy forwarded to:

Mr. Arfanul Islam (2829), Junior Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The DMD (Dev.)
- 5. The VP & Incharge, Policy Servicing Dept.
- 6. The DVP and Incharge, Transport Section.
- 7. Master file.
- 8. Office Order file.
- 9. Personal file.

1. The EVP (PRT) & Incharge, Cox's Bazar Zone.