



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

December 18, 2023

“আমার জীবন আমার সম্পদ  
বীমা করলে থাকবে নিরাপদ”


## Office Order No.:249-2023

Mr. Md. Mainul Islam (1384), Officer, Cash Section, Satair Organization Office(0617), Dhaka Zone-15 is hereby advised to sit and work at Cash Section, Faridpur Agency Office(0013), Dhaka Zone-15 for 01 (one) day in a week in addition to his existing duties until further order.

The working days at above Office, will be settled by the respective Office Incharges.

TA/DA as per rules of the Company is admissible to Mr. Md. Mainul Islam in this regard.

The additional responsibility of Mr. Shohel Howlder (2709), Junior Officer, Cash Section, Konabari Full Fledged SC, Tangail Zone-01 vide Office Order No.:194-2022, dated 19-10-2023 at Cash Section, Faridpur Agency Office, Dhaka Zone-05 is hereby cancelled.

  
**Mahmudur Rakman Talukder**  
Executive Vice President  
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Mainul Islam (1384), Officer.
- Mr. Shohel Howlder (2709), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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**Mahmudur Rahman Talukder**  
Executive Vice President  
HR & ADMIN Department

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- Mr. Shohel Howlder (2709), Junior Officer.

**C.C. to:** for kind information:

1. The Chief Executive officer
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev Admin Dept.
4. The SEVP & Chief Financial Officer.
5. Office Order file
6. Personal file
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-07.
2. The EVP (PRT) & Incharge, Dhaka Zone-15.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন