



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

December 05, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”


Office Order No.:242-2023

For the greater interest of the Company, Mr. Abdul Halim (2944), Junior Officer, Cash Section, Bhadail D.EPZ Organization Office(0624)-Dhaka Zone-08 is hereby advised to sit and work at Cash Section, Kashimpur FPR Centre, Dhaka Zone-08 for 02 (Two) day(s) in a week in addition to his existing duties.

The additional responsibility of Mr. Abdul Halim shall come into force with immediate effect and shall remain valid until Mr. Mohammad Ferdousul Alam (1127), EO, Cash Section, Kashimpur FPR Center join there.

TA/DA allowance as per rules of the Company is admissible to Mr. Abdul Halim in this regard.

The working days at above Office, will be settled by the respective Office Incharges.


Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Abdul Halim (2944), Junior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Abdul Halim (2944), Junior Officer

C.C. to: for kind information:

1. The Chief Executive officer
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev Admin Dept.
4. The SEVP & Chief Financial Officer.
5. Mr. K. M. Monower Hossain (1276), AVP and Operation Incharge, City Service Centre, Dhaka.
6. Master file
7. Office Order file
8. Personal file
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-01.
2. The EVP (PRT) & Incharge, Dhaka Zone-08
3. The Incharge, Bhadail D. EPZ Org. Office.
4. The Incharge, Kashimpur FPR Centre.

আর্থিক নিরাপত্তার সেতুবন্ধন