



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

October 30, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:205-2023

For the greater interest of the Company, the following employees are hereby assigned to additional responsibility of respective zones mentioned against their name in addition to their existing duties until further order.

Sl.	Name, Desig.	Additional responsibilities
01	Mr. Md. Nur Islam (2806), Senior Executive Officer Accounts Dept., Noakhali Full Fledged SC, Noakhali Zone-01	Auditing Maturity Claims file.
02	Mr. Md. Abdul Momen (1080), Senior Officer, Claims Dept. Braman Baria Full Fledged SC, Braman Baria Zone-01	Auditing Maturity Claims file.

The employees are advised to perform their additional responsibilities sitting at same premises.

Md. Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer,
 2. The Deputy Managing Director (Operation).
 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 4. The DMD (Dev.)
 5. The SEVP & CFO
 6. The SVP & Incharge, Claims Dept.
 7. The Manager & Operation Incharge, B. Baria Zone-01.
 8. The Manager & Operation Incharge, Noakhali Zone-01.
 9. Master file.
 10. Personal file.
1. The SEVP (PRT) & Incharge, Cumilla Corp. Zone.
 2. The EVP (PRT) & Incharge, Noakhali Zone-01.
 3. The EVP (PRT) & Incharge, B. Baria Zone-01.

With a request to provide with necessary training to Mr. Md. Nur Islam.

আর্থিক নিরাপত্তার সেতুবন্ধন