## Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

October 23, 2023

## Office Order No.:199-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

Mr. Md. Sukur Ali (0644), SEO, Bogura Zone is hereby advised to sit and work at Cash Section, Mohadevpur Org. Office, Bogura Zone for 02 (Two) day(s) in a week in addition to his existing duties until further Order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Sukur Ali in this regard.

The additional responsibility of Mr. Md. Sukur Ali shall come into force with immediate effect and shall remain valid until Mst. Zakia Khatun (3068), Junior Officer, resume her duties.

The additional responsibility of Mr. Md. Kamrul Islam (2801), Junior Officer, Cash Section, Bogura Zone Office vide Office Order No.:159-2023, dated 29-08-2023 at Cash Section, Mohadevpur Org. Office, Bogura Zone is hereby cancelled.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees.

## Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

October 23, 2023

## Office Order No.:199-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

Mr. Md. Sukur Ali (0644), SEO, Bogura Zone is hereby advised to sit and work at Cash Section, Mohadevpur Org. Office, Bogura Zone for 02 (Two) day(s) in a week in addition to his existing duties until further Order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Sukur Ali in this regard.

The additional responsibility of Mr. Md. Sukur Ali shall come into force with immediate effect and shall remain valid until Mst. Zakia Khatun (3068), Junior Officer, resume her duties.

The additional responsibility of Mr. Md. Kamrul Islam (2801), Junior Officer, Cash Section, Bogura Zone Office vide Office Order No.:159-2023, dated 29-08-2023 at Cash Section, Mohadevpur Org. Office, Bogura Zone is hereby cancelled.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to: Above 02 (Two) employees.

**C.C. to:** for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. Master file.
- 5. Office Order file.
- 6. Personal file.

- 1. The SEVP (PRT) & Incharge, Rangpur Corp. Zone.
- 2. The Incharge, Bogura Zone
- 3. The Incharge, Mohadevpur Org. Office