Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

August 28, 2023

Office Order No.:155-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

Mr. Md. Hosen Ali (1843), Junior Officer, Cash Section, Hakimpur Org. Office, Bogura Zone is hereby transferred to Cash Section, Gobindagonj Org. Office, Bogura Zone.

Mr. Md. Hosen Ali shall handover the overall charges to Mr. Md. Sukur Ali (0644), Senior Executive Officer, Accounts Dept., Bogura Zone.

Mr. Md. Hosen Ali is advised to report his joining to the Incharge, Gobindagonj Org. Office, Bogura Zone along with Stationary Items allotted to him and release letter with photocopy of attendance register with his last attendance from his existing office by 29-08-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Hosen Ali vide Office Order No.:27-2021, dated 24-02-2021 at Cash Section, Gobindagonj Org. Office, Bogura Zone and Office Order No.:74-2021, dated 27-04-2021 at Cash Section, Debi Chowdurani Agency Office, Rangpur Corp, Zone is hereby cancelled.

Mahmudur Rahman Talukder

Executive Vice President Head of HR & ADMIN

Copy forwarded to:

Mr. Md. Hosen Ali (1843), Junior Officer.

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Mahmudur Rahman Talukder

Executive Vice President Head of HR & ADMIN

Copy forwarded to:

Mr. Md. Hosen Ali (1843), Junior Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
- 4. The SEVP & Chief Financial Officer.
- 5. Mr. Md. Sukur Ali (0644), Senior Executive Officer, Accounts Dept., Bogura Zone.
- 6. Master file
- 7. Office Order file
- 8. Personal file

- The SEVP (PRT) & Incharge, Rangpur Corp. Zone.
- 2. The EVP (PRT) & Incharge, Bogura Zone.
- 3. The Incharge, Respective Offices.