



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 06, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:142-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammed Mahabub Alam (0555), Assistant Manager	Dev. Admin Dept., Head Office, Dhaka	Establishment Dept., Head Office, Dhaka
02	Mr. Biswanath Sharker (1005), Executive Officer	Establishment Dept., Head Office, Dhaka	Dev. Admin Dept., Head Office, Dhaka

Mr. Mohammed Mahabub Alam shall handover the overall charges to Mr. Mohammad Shahinul Islam (3061), VP, Dev. Admin Dept., Head Office, Dhaka.

Mr. Biswanath Sharker shall handover the overall charges to Mr. Md. Aershadul Quayyum Chowdhury (0499), VP and Incharge, Establishment Dept., Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 09-08-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

A • Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

August 06, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:142-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammed Mahabub Alam (0555), Assistant Manager	Dev. Admin Dept., Head Office, Dhaka	Establishment Dept., Head Office, Dhaka
02	Mr. Biswanath Sharker (1005), Executive Officer	Establishment Dept., Head Office, Dhaka	Dev. Admin Dept., Head Office, Dhaka

Mr. Mohammed Mahabub Alam shall handover the overall charges to Mr. Mohammad Shahinul Islam (3061), VP, Dev. Admin Dept., Head Office, Dhaka.

Mr. Biswanath Sharker shall handover the overall charges to Mr. Md. Aershadul Quayyum Chowdhury (0499), VP and Incharge, Establishment Dept., Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 09-08-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

• Copy forwarded to: Above 02 (Two) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The VP & Incharge, Establishment Dept.
5. The VP, Dev. Admin Dept., Head Office, Dhaka.
6. Master file
7. Office Order file.
8. Personal file.

আর্থিক নিরাপত্তার সেতুবন্ধন