



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 30, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:136-2023

For the greater interest of the Company, the following employees are hereby assigned to carry out the responsibilities of Call Centre, sitting at same premises in addition to there existing duties until further order.

Sl.	Name, Desig.	Present Office	Additional responsibility
01	Mr. Risur Rahman (0938), Assistant Manager	Underwriting Dept., B. Baria Full Fledged SC, B. Baria Zone-01	Call Centre, B. Baria Full Fledged SC,
02	Mr. Md. Rezwanul Haque (0965), Assistant Manager	Underwriting Dept., Rajshahi Full Fledged SC Rajshahi Corp. Zone-03	Call Centre, Rajshahi Full Fledged SC
03	Md. Moaggem Hossain Khan (0522) SEO	Internal Audit Dept., Cumilla Full Fledged SC, Cumilla Corp. Zone	Call Centre, Cumilla Full Fledged SC,
04	Ms. Afroza Akter (2899), Executive Officer (Cash),	Policy Servucung Dept., Gazipur Full Fledged SC, Gazipur Zone	Call Centre. Gazipur Full Fledged SC
05	Mr. Ahmed Faruk (2704), Executive Officer	Accounts Dept., Feni Full Fledged SC, Feni Zone-02	Call Centre, Feni Full Fledged SC
06	Md. Abdul Haye Al Hadi (0542), Executive Officer	Internal Audit Dept., Barishal Full Fledged SC, Barishal Zone-03	Call Centre, Barishal Full Fledged SC,
07	Mr. Ashim Kumar Madhu (1061), Executive Officer	Accounts Dept., Khulna Full Fledged SC, Khulna Corp. Zone	Call Centre, Khulna Full Fledged SC,
08	Mr. Naim Fakir (0084), Senior Officer	IT Dept., Barishal Zone-02 (Bhola) Full Fledged SC	Call Centre, Barishal Zone-02 (Bhola) Full Fledged SC
09	Mr. Kawsar Mohammad Saifullah (3060), Junior Officer	Policy Servicing Dept., Mirsarail Full Fledged SC Chattogram Zone-04	Call Centre, Mirsarail Full Fledged SC
10	Mr. Md. Ali Jinnah (2248), Junior Officer	Cash Section, Hathazari Full Fledged SC, Chattogram Zone-12	Call Centre, Hathazari Full Fledged SC,
11	Mr. Purnom Talukder (3023), Junior Officer	Policy Servicing Dept., Netrokona Full Fledged SC, Netrokona Zone	Call Centre, Netrokona Full Fledged SC,


Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

• Copy forwarded to: Above 11 (Eleven) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩
ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইলঃ pilil@primeislamilife.com, web : www.primeislamilife.com



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03	Md. Moaggem Hossain Khan (0522) SEO	Internal Audit Dept., Cumilla Full Fledged SC, Cumilla Corp. Zone	Call Centre, Cumilla Full Fledged SC,
04	Ms. Afroza Akter (2899), Executive Officer (Cash),	Policy Servucung Dept., Gazipur Full Fledged SC, Gazipur Zone	Call Centre. Gazipur Full Fledged SC
05	Mr. Ahmed Faruk (2704), Executive Officer	Accounts Dept., Feni Full Fledged SC, Feni Zone-02	Call Centre, Feni Full Fledged SC
06	Md. Abdul Haye Al Hadi (0542), Executive Officer	Internal Audit Dept., Barishal Full Fledged SC, Barishal Zone-03	Call Centre, Barishal Full Fledged SC,
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Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Department

- Copy forwarded to: Above 11 (Eleven) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. Mr. Shorwar Alam (0375), Vice President, Claims Dept. H/O.
5. All Departmental Heads
6. Master file.

আর্থিক নিরাপত্তার সেতুবন্ধন

1. The SEVP (PRT) & Incharge, Cumilla Corp. Zone.
2. The SEVP (PRT) & Incharge, Rajshahi Corp. Zone-03.
3. The EVP (PRT) & Incharge, B. Baria Zone-01.
4. The EVP (PRT) & Incharge, Gazipur Zone.
5. The EVP (PRT) & Incharge, Feni Zone-02
6. The EVP (PRT) & Incharge, Barishal Zone-02.
7. The EVP (PRT) & Incharge, Khulna Corp. Zone.
8. The EVP (PRT) & Incharge, Barishal Zone-02
9. The EVP (PRT) & Incharge, Chattogram Zone-04
10. The EVP (PRT) & Incharge, Chattogram Zone-12.
11. The EVP (PRT) & Incharge, Netrokona Zone.