



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

July 26, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:132-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Alamgir Hossain (0531), Senior Executive Officer	Cash Section, Shashongaon FPR Centre (0497), Dhaka Zone-16	Cash Section, Joydebpur Org. Office (0311), Gazipur Zone
02	Md. Ziaul Haq (2378), Junior Officer	Cash Section, Joydebpur Org. Office (0311), Gazipur Zone	Cash Section, Shashongaon FPR Centre (0497), Dhaka Zone-16

Mr. Md. Alamgir Hossain shall handover the overall charges to Mr. K. M. Monower Hossain (1276), Assistant Vice President, Finance & Accounts Department of City Service Centre, Dhaka.

Md. Ziaul Haq shall handover the overall charges to Mr. A.T.M Waheduzzaman Khan (1034), DVP, Accounts Dept., Gazipur Full Fledged SC.

The above employees are advised to report there joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter with photocopy of attendance register with their last attendance from their existing offices by 31-07-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Chief Financial Officer.
5. The SVP & Incharge, Policy Servicing Dept.
6. Mr. A.T.M Waheduzzaman Khan (1034), DVP, Accounts Dept., Gazipur Full Fledged SC.
7. Mr. K. M. Monower Hossain (1276), Assistant Vice President, Finance & Accounts Department of City Service Centre, Dhaka.
8. Master file
9. Office Order file.
10. Personal file.
1. The EVP (PRT) & Incharge, Dhaka Zone-16
2. The EVP (PRT) & Incharge, Gazipur Zone
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন