



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائمر اسلامى لائف انشورنس لميٲٲٲٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

July 20, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:127-2023

For the greater interest of the Company, Mr. Md. Forhad Ahmed Monto (0386), Assistant Manager, Policy Servicing Dept., Konabari Full Fledged SC, Tangail Zone-01 is hereby assigned to prepare/issue Policy schedule (Bima Dalil) at the same premises in addition to his existing duties.

Mr. Mohammad Emarat Hossain (1566), Assistant Manager, Underwriting Dept., Konabari Full Fledged SC is hereby assigned to counter sign the policy Schedule (Bima Dalil) as an authorized officer sitting at same premises in addition to his existing duties.

The additional responsibilities of Mr. Md. Forhad Ahmed Monto & Mr. Mohammad Emarat Hossain shall come into force with immediate effect and remain valid until further order.

The additional responsibility of Mr. Md. Forhad Ahmed Monto vide Office Order No.:35-2023, dated 19-03-2023 is hereby cancelled and additional responsibility of Mr. Mohammad Emarat Hossain vide Office Order No.:26-2021, dated 24-02-2021 is hereby cancelled.

Mr. Md. Saiful Islam Mazumder (1420), Senior Officer, IT Dept., Chandpur Full Fledged SC is hereby assigned to prepare/issue Policy schedule (Bima Dalil) at the same premises in addition to his existing duties.

The additional responsibilities of Mr. Md. Saiful Islam Mazumder shall come into force with immediate effect and remain valid until further order.

Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Senior Vice President (HR & Admin)

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SVP & Incharge, Policy Servicing & claims Dept.
5. The SVP & Incharge, U/W & Re Insurance Dept.
6. The SVP & Incharge, IT Dept.,
7. The DVP & Operation Incharge, Chandpur Zone.
8. Office Order file.
9. Personal file.
1. The SEVP (PRT) & Incharge, Cumilla Corp. Zone.
2. The EVP (PRT) & Incharge, Tangail Zone-01
3. The EVP (PRT) & incharge, Chandpur Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা) ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, web: www.primeislamilife.com