



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لائيف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

June 20, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:110-2023

For the greater interest of the Company, Mr. Suman Chandra Mandal (1407), Officer, Cash Section, Subhaddha FPR Centre, Dhaka Corp. Zone-07 is hereby advised to work at Underwriting Dept., in addition to his existing duties until further order.

Mr. Mohammed Uzzal Khan (0617), DVP, Underwriting Dept., City Service Centre, Dhaka is hereby deputed to Subhaddha FPR Centre, Dhaka Corp. Zone-07 for 03 (Three) working Day(s) from June 21, 2023 to June 25, 2023.

Mr. Mohammed Uzzal Khan is hereby advice to deal with Underwriting related works and also provide necessary Underwriting training to Mr. Suman Chandra Mandal (1407), Officer, Cash Section, Subhaddha FPR Centre.

Mr. Mohammed Uzzal Khan is advised to report his joining to the Incharge, Subhaddha FPR Centre, Dhaka Zone-07 on 21-06-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Chief Financial Officer.
5. The SVP & Incharge, Underwriting & Re Insurance Dept
6. The DVP & Incharge, City Service Centre
7. Master file
8. Office Order file.
9. Personal file.
1. The Incharge, Subhaddha FPR Centre, Dhaka Zone-07

আর্থিক নিরাপত্তার সেতুবন্ধন