



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

June 08, 2023

"আমার জীবন আমার সম্পদ  
বীমা করলে থাকবে নিরাপদ"


## Office Order No.:99-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammed Mahabub Alam (0555), Assistant Manager	Dev. Admin Dept., Dhaka Zone-16 (Ex. Dhaka Corp. Zone-04 office)	Dev. Admin Dept., Head Office, Dhaka
02	Mr. Mahbub Alam (1483), Officer	Dev. Admin Dept., Dhaka Corp. Zone-01	Dev. Admin Dept., Dhaka Zone-16 (Ex. Dhaka Corp. Zone-04 office)

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 12-06-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Muhammed Saifur Rahman Majumder (0181), Assistant Manager, IT Dept., City Service Centre, Dhaka is hereby advised to provide with service of IT related work of Dhaka Corp. Zone-01 sitting at same premises in addition to his existing duties until further order.

  
**Mahmudur Rahman Talukder**  
Senior Vice President  
HR & ADMIN Department

- Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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**Mahmudur Rahman Talukder**

Senior Vice President  
HR & ADMIN Department

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**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. Master file
5. Office Order file.
6. Personal file.
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-01.
2. The EVP (PRT) & Incharge, Dhaka Zone-16.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন