



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

June 06, 2023

"আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ"

Office Order No.:95-2023

Syed Amdadul Haque (2991), Junior Officer, Cash Section, Sylhet Zone-02 is hereby transferred to Cash Section, Golapgonj Org. Office, Sylhet Zone-02.


Syed Amdadul Haque shall handover the overall charges to the Md. Ismail Hossen Rubel (1455), Manager, Accounts Dept., Operation Incharge, Sylhet Corp. Zone.

Syed Amdadul Haque is advised to report his joining to the Incharge of Golapgonj Org. office along with Stationary Items allotted to him and release letter from his existing offices by 08-06-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After joining at Golapgonj Org. Office Syed Amdadul Haque is hereby advised to sit and work at Cash Section, Kanaighat Org. Office, Sylhet Zone-02 for 01 (One) day in a week in addition to his existing duties.

Musammat Sabina Eyasmin (2581), Junior Office, Cash Section, Bishwanath Org. Office, Sylhet Zone-02 is hereby advised to sit and work at Cash Section, Sylhet Zone-02 for 03 (Three) day(s) in a week in addition to his existing duties until a cashier join there.

Only conveyance allowance as per rules of the Company is admissible to Musammat Sabina Eyasmin.


Mahmodur Rahman Talukder
Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 02 (Two) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



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Office Order No.:95-2023

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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

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C.C. to: for kind information:

- | | |
|--|--|
| 1. The Chief Executive officer. | 1. The AMD (Dev.) & Incharge, Sylhet Corp. Zone. |
| 2. The Deputy Managing Director (Operation). | 2. The Incharge, Sylhet Zone-02. |
| 3. The DMD (Dev.) & Incharge, Dev. Admin Dept. | 3. The Incharge, Respective Offices. |
| 4. The SEVP & Chief Financial Officer. | |
| 5. Master file | |
| 6. Personal file. | |

আর্থিক নিরাপত্তার সেতুবন্ধন