



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001:2015  
CERTIFIED

May 28, 2023

"আমার জীবন আমার সম্পদ  
বীমা করলে থাকবে নিরাপদ"

## Office Order No.:88-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to	Remarks
01	Mr. Mohammad Mazharul Haque (2849), Deputy Vice President	Underwriting Dept., (Operation Incharge) Feni Full Fledged SC	Underwriting Dept., Chandpur Full Fledged SC	As Operation Incharge, Chandpur Zone
02	Mr. Mohammed Belayet Hossain (2881), Deputy Vice President	Underwriting Dept., (Operation Incharge) Chandpur Full Fledged SC	Underwriting Dept., Chattogram Divisional Office.	
03	Mr. Golam Sarwar (1563), Deputy Manager	Underwriting Dept., Chattogram Divisional Office.	Underwriting Dept., Feni Full Fledged SC	As Operation Incharge, Feni Zone-02


At first Mr. Golam Sarwar shall handover her overall charges along with Papers/Documents and his Computer (if any) to Mr. Md. Abul Kalam Azad (0122), Assistant Vice President, Accounts Department, Operation Incharge, Chattogram Divisional Office, Service Centre.

Mr. Mohammad Mazharul Haque shall handover her overall charges along with Papers/Documents and his Computer (if any) to Mr. Golam Sarwar (1563), Deputy Manager.

Mr. Mohammed Belayet Hossain shall handover her overall charges along with Papers/Documents and his Computer (if any) to Mr. Mohammad Mazharul Haque (2849), Deputy Vice President.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 31-05-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

  
**Md. Shamsul Alam**  
Chief Executive Officer

  
• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیٹڈ

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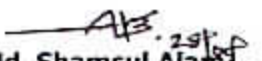
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01	Mr. Mohammad Mazharul Haque (2849), Deputy Vice President	Underwriting Dept., (Operation Incharge) Feni Full Fledged SC	Underwriting Dept., Chandpur Full Fledged SC	As Operation Incharge, Chandpur Zone
02	Mr. Mohammed Belayet Hossain (2881), Deputy Vice President	Underwriting Dept., (Operation Incharge) Chandpur Full Fledged SC	Underwriting Dept., Chattogram Divisional Office.	
03	Mr. Golam Sarwar (1563), Deputy Manager	Underwriting Dept., Chattogram Divisional Office.	Underwriting Dept., Feni Full Fledged SC	As Operation Incharge, Feni Zone-02

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**Md. Shamsul Alam**  
Chief Executive Officer

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**C.C. to:** for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SVP, HR & Administration Dept.
5. The SVP & Incharge, Underwriting & reinsurance Dept.
6. Mr. Md. Abul Kalam Azad (0122), AVP and Operation Incharge, Chattogram Divisional Office
7. Master file
8. Office Order file.
9. Personal file.
1. The SEVP (PRT) & Incharge, Chattogram Corp. Zone-01.
2. The SEVP (PRT) & Incharge, Cumilla Corp. Zone.
3. The EVP (PRT) & Incharge, Feni Zone-02.
4. The EVP (PRT) & Incharge, Chandpur Zone.
5. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন