



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

April 27, 2023


“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:66-2023

For the greater interest of the Company Ms. Naima Akter (2053), Officer, Information Technology Dept., Head Office, Dhaka is hereby transferred to HR & Administration Dept., Head Office, Dhaka.

Ms. Naima Akter shall handover her overall charges along with Papers/Documents and her Computer (if any) to Mr. Mirza Mehedi Hasan, Senior Vice President & Incharge, Information Technology Dept., Head Office, Dhaka.

Ms. Naima Akter is advised to report her joining to the Assistant Managing Director & Head of HR & Admin along with Stationary Items allotted to her and release letter from her existing Dept., by 02-05-2023.


Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

Copy forwarded to:

- Ms. Naima Akter (2053), Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

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- Ms. Naima Akter (2053), Officer

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev Admin Dept.
4. The AMD & Head of HR & ADMIN.
5. The SVP & Incharge, IT Dept.
6. Master file
7. Office Order file
8. Personal file

আর্থিক নিরাপত্তার সেতুবন্ধন