



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

April 17, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:60-2023


For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Proposed for Transfer
01	Mr. Badrul Alam (1327), Officer	Cash Section, Baroiyer Hat Org. Office, Chattogram Zone-04	Cash Section, Mirsharai Full Fledged SC Chattogram Zone-04
02	Ms. Kamrur Jahan (2674), Junior Officer	Cash Section, Nizampur Org. Office Chattogram Zone-04	Policy Servicing Dept., Mirsharai Full Fledged SC Chattogram Zone-04
03	Mr. Mohammad Sayad Ahammad (2342), Junior Officer	Cash Section, Mirsharai Full Fledged SC Chattogram Zone-04	Cash Section, Bhatiary Org. Office, Chattogram Zone-04
04	Mr. Rokib Uddin (2824), Junior Officer	Cash Section, Bhatiary Org. Office, Chattogram Zone-04	Cash Section, Baroiyer Hat Org. Office, Chattogram Zone-04

Mr. Badrul Alam, Ms. Kamrur Jahan, Mr. Mohammad Sayad Ahammad and Mr. Rokib Uddin shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), Assistant Vice President & Operation Incharge, Chattogram Divisional Office.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 27-04-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Cash allowance of Ms. Kamrur Jahan @Tk.750/- is hereby withdrawn.


Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Copy forwarded to: Above 04 (Four) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Senior Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Chief Financial Officer.
5. The Operation Incharge, Chattogram Divisional Office.
6. Master file
7. Office Order file.
8. Personal file.
1. The SEVP (PRT) & Incharge, Chattogram Corp. Zone-01.
2. The AM (Dev.) & Incharge, Chattogram Zone-04.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন