



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

April 13, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:58-2023

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Remarks
01	Ms. Mitu Ghosh (1387), Senior Executive Officer	Front Desk Section, HR & Admin Dept., Head Office, Dhaka	Actuarial Dept., Head Office, Dhaka	
02	Ms. Meherunnecha (2910), Executive Officer	Call Centre, Dev. Admin Dept., Head Office, Dhaka	Front Desk Section, HR & Admin Dept., Head Office, Dhaka	

Ms. Mitu Ghosh is advised to report her joining to the EVP & Incharge, Actuarial & Group Insurance Dept., and Ms. Meherunnecha is advised to report her joining to the Assistant Managing Director & Head of HR & Admin along with Stationary Items allotted to them and release letter from their existing Department by 18-04-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

• Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Head of HR & ADMIN.
5. The EVP & Incharge, Actuarial & Group Insurance Dept.
6. Master file
7. Office Order file.
8. Personal file.

আর্থিক নিরাপত্তার সেতুবন্ধন